

RECRUITMENT NOTICE

LOCAL GOVERNMENT, PUNJAB PMIDC

Recruitment Notice Reference no: PMIDC/02/2025

- Applications are invited for 01 position of Manager (HR) **and** 01 Assistant Manager (HR) on contract basis in Punjab Municipal Infrastructure Development Company (PMIDC), Department of Local Government, Punjab.
- Last date for submission of applications: 10.03.2025.
- For details log on to **<https://pmidc.punjab.gov.in>**
Note: Any addendum/ corrigendum (s) to this notice shall be published on the above website.

**Administrative Officer
PMIDC**

Name of office: Punjab Municipal Infrastructure Development Company (PMIDC), Department of Local Government, Govt. of Punjab.

Name of the Position, Number of Positions and Qualifications & Experience are as under :-

Name of Position	Manager (HR) on Contract Basis for 01 year. Likely to be extendable keeping in view performance and requirement of PMIDC.
Total positions	01
Remuneration	Rs. 1,00,000 to 1,25,000/- per month
Educational Qualifications & Experience	<p><u>Qualifications</u></p> <ul style="list-style-type: none"> • Master Degree in Social Science/ MBA (HR) from reputed University/ Institutions recognized by AICTE/ UGC. • Excellent leadership skills. • Strong communication skills. <p><u>Work Experiences:</u></p> <ul style="list-style-type: none"> • 08 years experience of working in the HR functions preferably in urban development sector of which at least 04 years should have been in middle management. • Wide knowledge and experience in implementing change management. • Training in organization of Institutional changes process. • Experience in designing capacity building activities preferably in the municipal environment. • Experience in leading HR functions of large and Multi-locational organization.
Name of Position	Assistant Manager (HR) on Contract Basis for 01 year. Likely to be extendable keeping in view performance and requirement of PMIDC.
Total positions	01
Remuneration	Rs. 65,000 to 85,000/- per month
Educational Qualifications & Experience	<p><u>Qualifications</u></p> <ul style="list-style-type: none"> • Master Degree in Social Science/ Development Science/ Economics/ Urban Management/ MBA (HR) from reputed University/ Institutes. • Excellent leadership skills. • Excellent Communication Skills. <p><u>Work Experiences:</u></p> <ul style="list-style-type: none"> • 05 years practical experience working in the development areas preferably in urban development. • Wide knowledge and experience in implementing Capacity Building Programme. • Training in Organization behavior and management of institutional changes process. • Experience in designing capacity building activities preferably in the municipal environment.

General Manager (F&A)
PMIDC