

Recruitment Notice

Government of Punjab

Recruitment Notice Reference No. PMIDC/02/2022

Applications are invited for 01 Project Manager (IT), 01 Chartered Accountant, 02 Accountant (on contract basis) in Punjab Municipal Infrastructure Development Company (PMIDC) under Department of Local Government, Punjab.

Sr.No.	Name of the Post	Number of Vacancies	Remuneration per month in Rs.
1.	Project Manager (IT)	01	1,50,000/-
2	Chartered Accountant	01	80,000/-
3	Accountant	02	50,000/-

Last date & time : 05th December 2022 upto 5 PM

For details log onto <http://pmidc.punjab.gov.in>

Note: Any corrigendum (s) to the recruitment notice shall be published on the above website.

sd/-
General Manager (F&A)
PMIDC

REQUIRED ON CONTRACT BASIS

NAME OF OFFICE: Punjab Municipal Infrastructure Development Company (PMIDC), Department of Local Government, Govt. of Punjab.

Name of position, Number of Positions, Qualifications & Experiences are as under:

Name of Position	Project Manager- IT
Total no. of Positions	01
Salary	Rs. 1,50,000/- per month
Educational Qualification & Experience	Qualification:- <ul style="list-style-type: none">• Full time B.E or B.Tech (IT/Computer) / ME or M. Tech (IT/Computer) or MCA or PGDCA Course from reputed & recognized institutes. Experience:- <ul style="list-style-type: none">• Minimum 12 years experience as Solution Developer, IT Project Monitoring and execution in supervisory role.• Sound knowledge of e-Governance project would be preferred.

Name of Position	Chartered Accountant
Total no. of Positions	01
Salary	Rs. 80,000 /- per month
Educational Qualification & Experience	Qualification:- <ul style="list-style-type: none">• Qualified Chartered Accountant as per norms of the Institute of Chartered Accountants of India (ICAI). Experience:- <ul style="list-style-type: none">• Minimum 03 years experience in Financial Accounting Management, Double Entry Accounting, Budgeting, Fund flow, Financial Reporting Mechanism in supervisory role.• Sound knowledge of IT tools related to Financial Management system would be preferred.

Name of Positions	Accountant
Total no. of Positions	02
Salary	Rs. 50,000/- per month
Educational Qualification & Experience	Qualification:- <ul style="list-style-type: none">• Regular Master Degree in Commerce / MBA (Finance). Experience:- <ul style="list-style-type: none">• Minimum 03 years experience in Financial Accounting Management, Double Entry Accounting, Budgeting, Fund Flow, and Financial Reporting Mechanism in capacity of accountant.• Sound knowledge of IT tools related to Financial Management System would be preferred.

Last date of application: The candidate may apply either online or may send their application (in prescribed format given on PMIDC website) **till 05th December-2022 upto 5 PM** to PMIDC office on following address:

**General Manager (F&A), PMIDC
Punjab Municipal Bhawan, Plot no.3,
Sector 35-A, Chandigarh.**

No application shall be entertained after 5th December-2022.

For query, please contact 0172-2619159 , 2619184 on any working day



Punjab Municipal Infrastructure Development Company (PMIDC)

Position Applied for:

Full Name with Title (e.g.-Mr./Mrs./Ms.):

Father's / Husband's Name:

Affix your
Passport Size
Photograph duly
attested by
Gazetted officer

Category:

Date of Birth:

Age as On 1st Jan 2022:

Permanent Address

Mailing Address if different

Address

Address

City

City

State

State

PIN CODE-

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PIN CODE-

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Contact Details:

Phone:

Home:

Mobile:

Email Id:

Gender: Male Female

Any extra curriculum activities i.e. Seminar/Conference/Publication:

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***Have you passed/cleared Punjabi at Matriculation or any other higher standard?**

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Educational, Technical and Professional Qualifications:

List matric, secondary and post school qualification by subject, class, level or grade of award and/or other professional qualification. (please attach DMCs and Degree together for qualification).

Qualification	Subjects	Issuing Body/Institute/University	Year of Passing	Percentage	Division

Languages: [For each language indicate proficiency: Good Fair or Poor in speaking Reading and Writing]:

Language	Speaking	Reading	Writing
English			
Hindi			
Punjabi			

Work Experience:

Please describe your career to date, starting with your most recent employment first and work in reverse order.

Employer (Name & Address)	Period (From-To)	Experience (In Years/Months)	Job Role	Designation

***Total Experience:**

Period unaccounted for (if any)- example career break, unemployment etc.

References (Two):

Sr. No.	Name of the Referee	Designation	Address	Contact No.	E-Mail

PLEASE ENSURE THAT YOU HAVE COMPLETED THE DECLARATION

DECLARATION: When you are satisfied you have completed all the information fully, please sign below to affirm that the information you have provided is to the best of your knowledge true and completed. If you provide any information which you know is false, or if you withhold relevant information, this may lead to your application being rejected or, if you have already been appointed, to your dismissal.

Signature

Date