

**PUNJAB MUNICIPAL INFRASTRUCTURE DEVELOPMENT COMPANY
(PMIDC)**

Notice for Quotations

Sealed quotations are invited for the Service, Refill, Repair and New Toners. Detail of items and term and conditions are given on the website of PMIDC <http://pmidc.punjab.gov.in> .The sealed quotations should reach the office of PMIDC Room No. 521, 5th Floor, Punjab Municipal Bhawan, Sector: 35 A, Chandigarh on or before 10.10.2022 up to 04:00 PM. Any corrigendum in this regard shall be uploaded on website of PMIDC.

Sd/-

General Manager (F&A)

Terms and conditions for new toners, refilling & repair of toners.

1. Toners for following printers are required on demand and need basis which is to be refilled/repared:
 1. HP Hotspot 1218nfs MFP,
 2. HP Laser jet pro 1606 dn,
 3. HP Laser jet Pro MFP 226 dw,
 4. HP Laser jet Pro MFP M128 fw,
 5. HP Laser jet Pro M1213 nf,
 6. HP Laser jet pro MFP M132 fw,
 7. HP Laser jet pro MFP 226 dw,
 8. HP Laser jet 1010 & 1020 Plus,
 9. Canon Image Class MF 244 dw,
 10. Canon LBP 2900 B,
 11. Canon Image Class MF230 dw,
 12. HP Laser jet Pro M 104,
 13. HP laser jet Pro 239,
2. New toners should be original / genuine and no compatible toner will be accepted.
3. Refilling of toners should be done within the office premises or should be made within 3-4 hours from outside.
4. First 1 month will be a trail period, if found satisfactory, then the contract may be extended up to one year.
5. Quotations rates should be including all taxes and other costs i.e. like installation, delivery of toners and other hidden charges etc.
6. Any increase or decrease of taxes duties or prices of items etc. Will not affect the rate contract with PMIDC
7. The last date for receipt of sealed quotations is 10/10/2022. The sealed quotations should reach the office of PMIDC on or before 10/10/2022 till 04:00PM.
8. Payment will be made within 15 days after the successful delivery, refill/repair of toners.
9. The sealed quotation will be opened by purchase committee of PMIDC on 13/10/2022 at 11:00AM in Room No. 517 of PMIDC office. The Bidder or their authorized representative may be called during the opening of the sealed quotations.
10. General Manger (F&A), PMIDC reserves all right to accept, rejects any or all the Quotation(s) at any stage without assigning any reason.
11. The quotation should be on the letter head of the suppliers in the following format.
12. The quotations should be strictly in provided format and rates should strictly be quoted against all models / items unless the quotations would be rejected and not allowed to participate in tender process.
13. The bidder should mandatory have operational office/ Unit in Chandigarh/ SAS Nagar (Mohali)
14. Bid Security of Rs 5000/- is to be attached with the quotation
15. Nationalized/Scheduled bank only in favour of Punjab Municipal Infrastructure Development Company (PMIDC) payable at Chandigarh.
16. Successful bidder is required to deposit Rs. 5000/- at performance guarantee in shape of Demand Draft / Bank Guarantee of Nationalized/ Scheduled bank only in favour of Punjab Municipal Infrastructure Development Company (PMIDC) payable at Chandigarh for execution of the contract within 15 days after issuance of work order.
17. In case the date of issue / receipt of quotation from are declared / happen to be a public holiday, the quotation will be issued / received on the next working day.

