

ANNEXURE-A			
LIST OF ITEMS			
S.NO.	ITEMS	UNIT	QUOTED RATE OF EACH ITEM including GST (IN FIGURES AND WORDS)
1	PHOTOSTATE PAPER A4 75GSM & 80GSM	Per Unit	
2	PHOTOSTAT PAPER FS 80GSM	Per Unit	
	PHOTOSTATE PAPER FS 75GSM	Per Unit	
3	NOTING SHEET 80GSM	Per Unit	
4	PLASTIC FOLDER A4	Per Unit	
5	PLASTIC FOLDER FS	Per Unit	
6	RING BINDER ORDINARY	Per Unit	
	RING BINDER TRIO	Per Unit	
7	RECORD FILE NO. 1000 OR NO. 450	Per Unit	
8	RIPPLE FILE NO. 1000	Per Unit	
9	BOX FILE A4 INDEX	Per Unit	
10	COBRA FILE NO. 1450	Per Unit	
11	PACKING TAPE 1.5"	Per Unit	
12	NATRAJ BALL PEN	Per Unit	
13	CELLO TAPE 1"	Per Unit	
14	CORRECTION FLUID PEN	Per Unit	
15	DUSTBIN PLASTIC	Per Unit	
16	DUSTER CLOTH	Per Unit	
17	PLAIN WHITE ENVELOP 10X4	Per Unit	
18	WHITE LAMINATED ENVELOP 10X14	Per Unit	
19	ERAZER NON DUST	Per Unit	
20	FEVICOL 100GSM	Per Unit	
21	FILE FLAPPER 3.5" APROX.	Per Unit	
22	FILE FLAG	Per Unit	
23	FILE LACES 6" & 36"	Per Unit	
24	GLUE STIC 15GM	Per Unit	
25	HIGHLIGHTER, Yellow only	Per Unit	
26	PAPER CLIP COLOURED	Per Unit	
27	PAPER CLIP STEEL	Per Unit	
28	ALL PIN	Per Unit	
29	PENCIL HB	Per Unit	
30	PEON BOOK 200PAGE	Per Unit	
31	PERMANENT MARKER	Per Unit	
32	PILOT PEN 0.5	Per Unit	
33	POCKER	Per Unit	
34	PIN CUSHION MAGNETIC	Per Unit	
35	PUNCHING MACHINE SMALL NO. 280	Per Unit	
36	PUNCHING MACHINE NO.600	Per Unit	
37	SHARPNER NATRAJ	Per Unit	
38	STAPLER SMALL HD 10 IKON	Per Unit	
39	STAPLER BIG HS 45	Per Unit	
	STAPLER HP45	Per Unit	
40	STAPLER PIN SMALL	Per Unit	
41	STIC ON PAD 2X3	Per Unit	
	3X3	Per Unit	
	3X4	Per Unit	
42	PENCIL CELL & Pager Cell	Per Unit	
43	DISPATCH REGISTER	Per Unit	

44	RECIPT REGISTER	Per Unit	
45	STOCK REGISTER	Per Unit	
46	YELLOW ENVELOP 10X12	Per Unit	
47	YELLOW ENVELOP 16X12	Per Unit	
48	SHORT HAND COPY	Per Unit	
49	CALCULATOR, Casio or Citizen	Per Unit	
51	CD WITH PLASTIC COVER	Per Unit	
52	DVD WITH PLASTIC COVER	Per Unit	
53	ATTENDENCE REGISTER	Per Unit	
54	SLIP PADNO. 22	Per Unit	
55	REGISTER HARD COVER 200P ORD.	Per Unit	
	200P NELGAGAN	Per Unit	
	100P ORD.	Per Unit	
	200P NELGAGAN	Per Unit	
56	PAPER CUTTER	Per Unit	
57	SCISSOR SMALL	Per Unit	
58	SLIP PAD NO. 33	Per Unit	
59	4 FLAP FILE	Per Unit	
60	STAMP PAD	Per Unit	
61	PEN DRIVE 16 GB with compatible with Mobile C Type	Per Unit	
	32 GB with compatible with Mobile C Type	Per Unit	
	64 GB with compatible with Mobile	Per Unit	
62	ONE HOLE PUNCH ORDINARY	Per Unit	
63	STEEL SCALE 12"	Per Unit	
64	INK PEN V 5	Per Unit	
65	SPIRAL PAD NO. 67	Per Unit	
66	MONTEX BALL PEN MEGA	Per Unit	
	CELLO ZIPPER	Per Unit	
67	VEHICLE LOG BOOK	Per Unit	
68	USE AND THROW PEN	Per Unit	
69	PACKING TAPE 2"	Per Unit	
70	WHITE BOARD MARKER	Per Unit	
71	PAPER TRAY SUP. 3 RACK	Per Unit	
72	TABLE TOP MEDIUM 8MM	Per Unit	
	10MM	Per Unit	
73	DAK PAD NELGAGAN	Per Unit	
74	NOTICE BOARD 2X3	Per Unit	
75	PILOT PEN (I-BALL)	Per Unit	
76	ENGAGEMENT STAND	Per Unit	
77	PAPER WEIGHT	Per Unit	
78	DRAWING PINS	Per Unit	
79	Conferance Pad	Per Unit	
80	Room Freshner	Per Unit	
81	A3 Rims	Per Unit	
82	V-7 Pen	Per Unit	
83	Cedar Rim	Per Unit	
84	Hit Spray	Per Unit	
85	Colin	Per Unit	
86	Pen Stand	Per Unit	
87	Envelop Yellow A4	Per Unit	
88	Envelop Yellow Legal	Per Unit	
89	Envelop Yellow A3	Per Unit	
90	Executive Bond Paper Rim	Per Unit	