


Corrigendum

RFP for Appointment of Manpower Agency for the sanitation and housekeeping services of the 550th Birth Anniversary Celebrations of Guru Nanak Devji in Sultanpur Lodhi

With reference to queries raised by the Bidders in the Pre Bid Conference, the clarification/corrigendum is as under: -

SN	Original Clause in the RFP	Clarification/Corrigendum
1	Financial Capacity: Bidder shall have a minimum average annual turnover of INR 10.00 Cr (INR Ten Crore Only) during the last three consecutive years	Financial Capacity: Bidder shall have a minimum average annual turnover of INR 5.00 Cr (INR Five Crore Only) during the last three consecutive years In case of a consortium, financial capacity of the bidder would be taken as an arithmetic sum of turnover of each member of the consortium, calculated in the ratio of their stake in the consortium.
2	Bidder should, over the past 5 years preceding the due date, have undertaken a minimum of 3 eligible/similar assignments/ projects. (Eligible/Similar assignment/ project is a project wherein bidder has the experience of providing sanitation and housekeeping services for mass gathering events with at least 1500 manpower deployed in a single shift).	Bidder should, over the past 5 years preceding the due date, have undertaken either 1 eligible/similar assignment/ project with at least 1500 manpower deployed in a single shift or 2 eligible/similar assignments/ projects with at least 1000 manpower deployed in a single shift in each project or 3 eligible/similar assignments/ projects with at least 750 manpower deployed in a single shift in each project. In case of a consortium, the Eligible/Similar assignment/project of all members of the consortium will be considered (Eligible/Similar assignment/ project is a project wherein bidder has the experience of providing sanitation and housekeeping services for mass gathering events or for any government Client).
3	Provision of liner bags (For approx. 2400 dustbins of 100 ltr. capacity)	Provision of liner bags of 100 microns (For approx. 2400 dustbins of 100 ltr. capacity). These liner bags are to be tied at the top of the dustbins with a string after each change prescribed as per the service level benchmark
4	Consortium to be allowed: No	Consortium to be allowed: Yes Max. Number of partners allowed: Two (2)


8/8/19
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SN	Original Clause in the RFP	Clarification/Corrigendum
		<p>Lead partner to have minimum 51% equity shareholding in the consortium.</p> <p>Please refer the attached documents that need to be submitted as part of your technical bid, in case of consortium. Structure of consortium shall remain unaltered till the completion of the project.</p>


8/8/15

Dated 06.08.19

Pre-bid Clarifications

Appointment of Manpower Agency for the sanitation and housekeeping services for 550th Birth Anniversary Celebrations of Shri Guru Nanak Dev Ji in Sultanpur Lodhi

SN	RFP Clause	Reference	Query	Recommendation by the bidder	Clarification
1	Method of selection	Pg. 5	Define the percentage in the evaluation process of the technical capability? Will it only be cost specific selection process?	Technical 30% , Commercial 70%	No change: Terms mentioned in the RFP document shall prevail
2	Consortium to be allowed	Pg. 5	Will consortium be allowed? If yes, with multiple vendors?	Suggest to allow	Refer corrigendum
3	Sub- Contracting	Pg.5	Why is it not allowed, even if the vendor is internally routed through G4S	Suggest to allow	No change: Terms mentioned in the RFP document shall prevail
4	Location of Deployment	Pg. 7, Pt.2	Sultanpur Lodhi, Dera Baba Nanak, Batala (Gurdaspur)		Location of deployment will be Sultanpur Lodhi Distt. Kapurthala
5	Heavy Vehicles Quote	Pg. 7, Pt.2.1	Specification of the heavy vehicles, and licenses/permits required		Not Applicable
6	Manpower Deployment Plan	Pg. 8	What is the reason for variation in this number on different dates? Control & Deployment will not be effective on our payroll mechanism	1450 number to be kept constant	No change: Terms mentioned in the RFP document shall prevail
7	MC Limits	Pg. 8	Define MC area		MC area refers to the municipal limits of Sultanpur Lodhi Municipal Council
8	Machine & Material List	Pg. 9, 2.2(g)	Any specified chemical or consumable required for cleaning, or we are independent to determine the material required, its quality and the quantity through a detailed site survey	Provide with the list of material required with quantity	Disinfectants etc. shall be provided by the Client. Equipment required for carrying out cleanliness activities and maintaining overall cleanliness of the event grounds such as brooms (for all sweepers), belcha, lawda, panji, etc. shall be provided by the Bidder in sufficient numbers. No additional allowance shall be made for this.


CE

Pre-bid Clarifications

Appointment of Manpower Agency for the sanitation and housekeeping services for 550th Birth Anniversary Celebrations of Shri Guru Nanak Dev Ji in Sultanpur Lodhi

SN	RFP Clause	Reference	Query	Recommendation by the bidder	Clarification
9	Bio metric	Pg 9, , 2.2(h)	Tracking the attendance through bio-metric system is difficult with such a spread out manpower. Are the different zones monitored by different teams at these specific locations ?		No change: Terms mentioned in the RFP document shall prevail
10	Communication Sets	Pg. 9, 2.2(i)	Number confined to only 10 sets or this number will increase, Range of these sets	Define communication devices required	All supervisors and Project Managers of the bidder should be equipped with wireless communication systems. Additionally, 10 sets need to be provided for the Client
11	Monitoring & Supervision	Pg 11 (2.7)	Replacement of manpower in within 24 hours	Replacement of manpower will only be based on the mutual agreement between G4S and client	No change: Terms mentioned in the RFP document shall prevail
12	Monitoring & Supervision		Deputation Plan	It has to be mutually derived	No change: Terms mentioned in the RFP document shall prevail
13	Payment Terms	Pg. 12 (23.(a))	Submission of invoice on 31st October and 20th November	Extra time required for compilation of attendance records on the nights of 30th Oct and 20th November	No change: Terms mentioned in the RFP document shall prevail
14	Payment Terms	Pg. 12 (23.(a))	Document required while submission of invoice		Please refer the payment terms specified in the RFP
15	Payment Terms	Pg. 12 (23 (b))	5 days from submission date	Does this mean payment will be released 5 days from submission of 1st invoice	Please refer the payment terms specified in the RFP



Pre-bid Clarifications

Appointment of Manpower Agency for the sanitation and housekeeping services for 50th Birth Anniversary Celebrations of Shri Guru Nanak Dev Ji in Sultanpur Lodhi

SN	RFP Clause	Reference	Query	Recommendation by the bidder	Clarification
16	Evaluation	Pg. 14 (3.2)	Will bid have to be shared separately (Technical and Financial)		Please follow the submission protocol mentioned in the RFP
17	Evaluation	Pg. 14 (3.2)	Mode of submission of bids (hard copy, soft copy)		The bid submission module of e-procurement website http://eproc.punjab.gov.in enables Bidders to submit Proposal online in response to this RFP published by the Department.
18	Right to accept and reject any proposal	Pg. 15 (4.3)	Closure and points to be considered if client decides to terminate the contract under deployment period, Payment terms in such case		No change: Terms mentioned in the RFP document shall prevail
19	Indemnity	Pg. 20 (5.12)	Indemnity is not capped	We would want to cap the indemnity towards any losses not more than 1% of the contract value	No change: Terms mentioned in the RFP document shall prevail
20	Termination	Pg. 21(5.15)	Justification for any termination should be listed before the initiation of contract	Termination of the contract should be mutually agreed with both parties having the right to terminate the contract	No change: Terms mentioned in the RFP document shall prevail
21	EMD Submission		EMD Submission Date	EMD waiver to be accepted	No change: Terms mentioned in the RFP document shall prevail
22	Eligibility and Evaluation Criteria			Exemption from the EPFO.	

(Signature)
9/9/15

Pre-bid Clarifications

Appointment of Manpower Agency for the sanitation and housekeeping services for 550th Birth Anniversary Celebrations of Shri Guru Nanak Dev Ji in Sultanpur Lodhi

SN	RFP Clause	Reference	Query	Recommendation by the bidder	Clarification
23	Financial Capacity of 10 cr INR	Pg. 13		ESIC, Labour Law Certificate, Turnov for 3 years from the date of incorporation of the company	No change: Terms mentioned in the RFP document shall prevail
24	EPFO, ESIC, Labour Law Certificate				
25	Consortium to be allowed	Data Sheet, Pg. 5		Consortium to be allowed	Refer corrigendum
26	Sub-contracting to be allowed			Sub- contracting to be allowed	Refer corrigendum
27	Manpower Requirement	Pg 7, 2.1		What are the Peak Days ?	Peak days for the event are between 10-15th November, 2019
28	Manpower Requirement			Explain the manpower deployment shift wise, day wise.	Please refer shiftwise Manpower deployment specified in the RFP
29	Scope of Services	Pg. 9		Define collection vehicles and secondary transportation vehicles. Will it be provided by the client	All the primary and secondary collection vehicles will be provided by the client
30	Penalty	Pg. 22 (5.20)		On what basis will fine be levied for delay in vehicle movement	Please refer penalty related clause specified in the RFP
31	Scope of Services	Pg 9 (2.2)		What type of infrastructure is to be provided by the bidder in the celebration grounds	Sanitation colony with basic amenities having adequate hygienic and sanitary accommodation for manpower deployed for the event. Please refer the RFP for other requirements.



Pre-bid Clarifications

Appointment of Manpower Agency for the sanitation and housekeeping services for 550th Birth Anniversary Celebrations of Shri Guru Nanak Dev Ji in Sultanpur Lodhi

SN	RFP Clause	Reference	Query	Recommendation by the bidder	Clarification
32	Scope of Services	Pg. 9 (2.2)		Specific count of sanitation colonics. Financial quote to be submitted for sanitation colony or not and rate for manpower to be specified per person or totality	Bidder shall be provided dedicated sites to set up sanitation colony (7 locations). Bidders to quote as per the financial bid format
33	Scope of Services	Pg. 9 (2.2)		Other than the toll free number set up, is there any other infrastructure to be provided for grievance redressal	Bidders should provide systematic grievance redressal system. For this, the Bidder shall provide a toll free number for complainants. Any grievance and complaints should be attended within 30 minutes. Bidder needs to setup centralized control room for the resolution of issues highlighted by the Client.
34	Scope of Services	Pg. 10 (2.2)		PF for the period of less than 6 months to be waived off.	Bidders to quote the Manpower Cost in the Annexure B: Financial quote without PF. PF, if applicable, shall be claimed additionally after due submission of supporting documents. Bidder to ensure compliance with all the labour laws applicable in the state of Punjab.
35	Conditions of Eligibility	Pg. 13, 3.1		Participation in minimum 3 govt. projects with deployment of 1000 nos. manpower	Refer corrigendum



Pre-bid Clarifications

Appointment of Manpower Agency for the sanitation and housekeeping services for 550th Birth Anniversary Celebrations of Shri Guru Nanak Dev Ji in Sultanpur Lodhi

SN	RFP Clause	Reference	Query	Recommendation by the bidder	Clarification
36	Conditions of Eligibility	Pg. 13, 3.1		Whether valid labour license is required with GST, EPF & ESIC certificate	All compliances to be made in accordance to the labour laws applicable in the State of Punjab
37	Conditions of Eligibility	Pg. 14, 3.1		What needs to be submitted ? - work completion certificate/ work order/Agreement	Client certifications are mandatory for the Similar Projects. The certifications must confirm the project attributes (size, fee, manpower deployment, duration, scope, etc.)
38	Proposal Preparation Cost	Pg. 15, 4.2		What kind of documents & data will be shared with the bidder before the price is quoted ?	Bidders to provide necessary details as part of the Technical Bid. Details required to meet the eligibility conditions, specifications of sanitation colony, biometric attendance mechanism and other requirements laid down in the RFP are to be submitted.
39	Proposal Opening	Pg. 19, 5.9		What is the marking/ evaluation criteria for the technical bid ?	Please refer the evaluation process specified in the RFP
40	Subcontracting		As sub-contractors, we have executed the project of bigger size and similar nature in Kumbh 2019. Please consider the same.		Client certifications are mandatory for the Similar Projects.
41	Turnover		We request to relax the eligibility criteria of avg. annual turnover as INR 5 crores		Refer corrigendum.



Power of Attorney – Consortium

Power of Attorney

Know all men by these presents, we, (name of Firm and address of the registered office) do hereby constitute, nominate, appoint and authorise Mr / Ms..... son/daughter/wife and presently residing at, who is presently employed with us and holding the position of as our true and lawful attorney (hereinafter referred to as the —**Authorised Representative**) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal <Name of Project>, proposed to be developed by the<name of client> (the —**Authority**) including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-bid and other conferences and providing information/ responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with the Authority in all matters in connection with or relating to or arising out of our Proposal for the said Project and/or upon award thereof to us till the entering into of the Agreement with the Authority.

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorised Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorised Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF, 20.....

For
(Signature, name, designation and address)

Witnesses:

- 1.
- 2.

Notarised

Accepted

.....
(Signature, name, designation and address of the Attorney)

Handwritten signature in blue ink, consisting of a stylized 'S' shape with a horizontal line through it, and the date '9/9/11' written below it.

Letter of Association

Letter of Proposed Association

<Name of Lead Member>

2019

<Address of Lead Member>

XX August

Subject: Letter of Association: <Name of Project>

Ref: <Reference no. tender>

Dear sir/madam,

This has reference to a requirement for <Name of tender> (herein after "Project") to <Name of client> (herein after "Client"), as per terms of the RfP No. <Reference no. of RfP> dated <Date of issue of RfP>. Through this letter, we, <Name of Member 2>, (herein after "we"), hereby request <Lead Member> (herein after "you"), to propose our name as part of its bid for the project.

It is agreed as under:

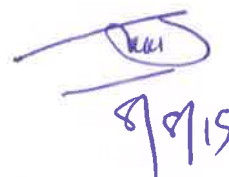
1. This Letter of Association may be treated as <Name of Member 2> formal consent to <Lead Member> to propose <Name of Member 2> name as a consortium under the project to the Client
2. We both agree to join hands for this Project on an exclusive basis and shall not associate with any other bidder shortlisted for this project in any form for the purpose of this bid. This would mean we both shall not use or provide support and/or use or provide assistance/guidance to any other bidder for creating their proposal for this Project. Neither of us shall not propose our names in any capacity with any other bidder for the purpose of this bid
3. We confirm our exclusive association with <Name of Lead Member>, and authorize <Authorized representative of Lead Member>, the Authorized Signatory of <Name of Lead Member>, to sign the joint proposal.
4. We both confirm that our past or current association with any project, employer, or any other business or non-business relationship, does not in any way conflict our associating with this Project or in any way compromise the independence of each other for the purpose of this Project
5. Should <Lead Member> win this project, you and we both agree on a detailed agreement which shall govern the terms and conditions of our relationship for the Project
6. We both are jointly and severally liable to Client for the performance of the Contract
7. This letter shall be construed and interpreted in accordance with the Laws of India, and the Courts of <Name of mutually agreeable location>, India shall have the exclusive jurisdiction in all disputes arising hereunder

Thank you,

Sincerely,

<Signature of Authorized Representative>

<Name of Authorized Representative of Member 2>


A handwritten signature in blue ink, consisting of a stylized name, is written over a horizontal line. Below the signature, the date '8/8/15' is written in blue ink.

Average Annual Turnover in INR for last 3 Consecutive Years

Firm	Name	Year of Registration/Incorporation	Number of Employees as on 31 st March, 2016
Firm/ Lead Member of Consortia or JV	<Name of Lead Firm>		
Member 2	<Name of Member 2>		
Annual Turnover from <Insert Required Services> (in INR)			
	31st March, 20XX	31st March, 20XX	31st March, 20XX
Lead Member	Attached separately	Attached separately	Attached separately
Member 2	Attached separately	Attached separately	Attached separately

Note: Annual turnover certificates are uploaded separately for both the entities.

Authorized Signatory	Firm/ Lead Member of Consortia or JV	Member 2
Signature:		
Name:		
Designation:		
Company/Firm:		
Date:		


 8/9/15

Letter of Registration/Incorporation of (consortium firm)