

Proceedings of the Pre-bid meeting held on 13.08.2018 regarding- RFP floated on 02.08.2018 by PMIDC for inviting bids for consultancy of Formulation/Updation of Master Plans on GIS Platform

The list of participants is attached as Annexure 'A'.

The queries of the participating firms were taken up one by one. The response to the queries is as under:

Queries - GIS based Master Plan formulation				
Sl#	RFP Document Reference (Volume, Section No. , Page No.)	Content of the RFP requiring clarification	Clarification Sought	PMIDC remarks
M/s REPL				
1	Section -3 Clause 9.2 (table), Page 17	<p>Pre-Qualification Criteria</p> <p>Five major projects executed</p> <p>(i) For Amritsar city- at least one Master Plan of city on GIS platform should be for a city having population of not less than 5 lakhs.</p> <p>In case of other 3 cities (Barnala, Batala and Moga), at least one Master Plan of a city on GIS platform should be for a city having population of not less than 4 lakhs or design population of 10 lacs</p>	<p>Requested to:</p> <ol style="list-style-type: none"> 1. "remove population condition clause" from Pre-Qualification Criteria 2. "Not to make mandatory to submit Completion Certificate as proof of work". 	As per RFP
2	Section -3 Clause 2.5 , Page 14	The Technical Proposal should be accompanied with an Earnest Money Deposit of Rs. 5,00,000/- (Rs. Five Lakh Only)in the form of bank draft drawn in favour of State Mission Directorate, Government of Punjab, payable at Chandigarh.	Earnest Money Deposit of Rs. 5,00,000/- is bit higher, requested to be reduced to 3 lacs for Amritsar and Rs. 1 lacs for other 3 cities	It was decided that Earnest Money Deposit of Rs. 5 lacs is reduced to INR 2 lacs per city.
3	Section -3, Clause 9.5 , Page 21	Qualifications and competence of the key professional staff for the assignment Urban Designer (only in case of Amritsar):	Requested for: M.Arch. or B.Arch. in Urban Design with 10 years' experience and should have handled at least 2 projects of	As per RFP

		Qualifications : M.Arch. in Urban Design with 5 years' experience and should have handled at least 2 projects of city urban designing for a city/ cities in the last 10 years.			city urban designing for a city/ cities in the last 10 years.																					
4	Section -2, TOR Clause -3 , Page-9, Deliverables		<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Stage Report</th> <th>No. of Copies</th> </tr> </thead> <tbody> <tr> <td>i)</td> <td>Inception Report</td> <td>10 + Soft copy</td> </tr> <tr> <td>ii)</td> <td>Spatial attribute collection & Attachment and Printing of final map on 4000 scale duly vetted and updated by the bidder. And creation of Digital database</td> <td>10 + soft copy + Digital database as per design standards</td> </tr> <tr> <td>iii)</td> <td>Data Analysis Report</td> <td>10 + soft copy</td> </tr> <tr> <td>iv)</td> <td>Projected Requirements, Issues & Potentials</td> <td>10 + soft copy</td> </tr> <tr> <td>v)</td> <td>Draft Master Plan</td> <td>25 + soft copy</td> </tr> <tr> <td>vi)</td> <td>Final Master Plan</td> <td>25 + soft copy</td> </tr> </tbody> </table>	Sr. No.	Stage Report	No. of Copies	i)	Inception Report	10 + Soft copy	ii)	Spatial attribute collection & Attachment and Printing of final map on 4000 scale duly vetted and updated by the bidder. And creation of Digital database	10 + soft copy + Digital database as per design standards	iii)	Data Analysis Report	10 + soft copy	iv)	Projected Requirements, Issues & Potentials	10 + soft copy	v)	Draft Master Plan	25 + soft copy	vi)	Final Master Plan	25 + soft copy	The Consultants would like to suggest that such a large no. of copies are not required.	As per RFP
Sr. No.	Stage Report	No. of Copies																								
i)	Inception Report	10 + Soft copy																								
ii)	Spatial attribute collection & Attachment and Printing of final map on 4000 scale duly vetted and updated by the bidder. And creation of Digital database	10 + soft copy + Digital database as per design standards																								
iii)	Data Analysis Report	10 + soft copy																								
iv)	Projected Requirements, Issues & Potentials	10 + soft copy																								
v)	Draft Master Plan	25 + soft copy																								
vi)	Final Master Plan	25 + soft copy																								
5	Section 6, Financial Proposal, Standard Forms, Page no. 37	Financial Proposal, Standard Forms 6A, 6B, 6C			The Consultants have observed that there is no Form wherein the Consultants can claim Reimbursable and Miscellaneous Expenses.	There is no provision as per the RFP for Reimbursable and Miscellaneous or out of pocket Expenses. Hence no need of the form requested for. RFP clause shall prevail.																				

M/s Excel Geomatics Pvt. Ltd.				
6	9.0 Evaluation of Pre-Qualification forms Section 3, Point 4 in the table, page no 17	Pre-Qualification Forms Experience of the Bidder should not be less than 10 years Relevant project experience of the Bidder should not be less than 5 years	Request the company to change the criteria to, "Total Experience should not be less than 7 years and experience in the relevant projects should not be less than 5 years".	As per RFP
7	9.3 Evaluation Criteria page no 18	Experience and capabilities of the bidding firm 1.Total experience in consultancy of Urban and Regional Planning- 8 marks Break-up of marks <ul style="list-style-type: none"> • 15 years or More than 15 years – 8 marks • 10 years or More than10 years- 4 marks • Below 10 years- 0 marks 2.Experience in Master plan formulation using GIS database -- 12 marks <ul style="list-style-type: none"> • One Master Plan of city on GIS platform for a city having existing population of 4lakhs or more - Marks 12 	Request: 1.Total experience in consultancy of Urban and Regional Planning- 8 marks Break-up of marks <ul style="list-style-type: none"> • 15 years or More than 15 years – 8 marks • 5 years or More than5 years- 4 marks • Below 5 years- 0 marks 2.Experience in Master plan formulation using GIS database -- 12 marks <ul style="list-style-type: none"> • One Master Plan of city on GIS platform for a city having existing population of 1lakhs or more - Marks 12 	As per RFP
All India Local Self Government, New Delhi				
8	Section 9 , Clause 9.2, Page no 16	"the bidder must be company in India Registered under The Company's Act 1956 or a company registered abroad or LLP firms" Certificate of Incorporation / Registration Certificate is required as proof of document.	Please specify about the LLP firms. Also specify if the firms registered under the Society Act are eligible to apply or not.	The LLP firms means "A limited liability partnership (LLP) is a partnership in which some or all partners (depending on the jurisdiction) have limited liabilities". The firms registered under the Society Act are eligible to apply.

9	Clause 1.2.2 : Page no 12	It is mentioned that separate Technical and Financial Proposals are required to be submitted.	Kindly clarify if the CV's of Key professionals to be deployed are to be different for all 4 cities or same key professionals shall be involved.	Key professionals to be proposed and deployed shall be exclusive for each city, except Team Leader. In case one bidder gets more than one city then the remuneration of the same team leader shall be applicable only once and not to be counted for each city.
10	Clause 2.4, Page no. 13	There is a mention of separate Bid Processing fee for all 4 cities, but no such information regarding EMD is given.	Kindly clarify if the amount Rs. 5 lakhs is the total EMD for all four cities, or there is a separate EMD for the four different cities.(Clause 2.5)	As already clarified above.
	M/s DDF			
11	Page no. 6 Clause no. 1.6.1	Preparation/ updation of Notified Master Plan and prepare the Master Plans with the support of GIS data base for the web portal.	If preparation of the Master Plan in case of Barnala and updation of notified Master Plan of other 3 cities (Amritsar, Batala & Moga) for horizon period of upto 2041 as per Punjab Regional and Town Planning and Development Act, 1995 then how updation is there is case of these 3 cities (Amritsar, Batala & Moga). It is also preparation for Master Plans for the horizon year 2041.	It was clarified that the Horizon period for preparation for Master Plan for Barnala town shall be 2041 and for the rest of the 3 towns shall be 2031 as per notification of the respective master plans.
12	Page no. 8 Clause no. 2.1.3. (xxvi)	Scope of work Superimposition and digitization of cadastral map to the extent of individual khasras (upto LPA area) etc.	We would like to request to competent authority kindly clear that if the cadastral map of Amritsar and Barnala will be provided by PMIDC or that has to be collected by the bidder if available please clarify are they scanned copies or hard copies (as per given table on (pg 67) as they are not digitized yet.	It is clarified that the cadastral maps of Amritsar and Barnala will have to be collected by the successful bidder
13	Page no. 8 Clause no. 2.1.3	Note: Layers indicated in the design standards but not applicable in this project may be omitted with the prior approval from competent authority.	Please clarify	Layers indicated in the design standards but found to be not applicable in this project in the due course may be omitted with the prior approval from competent authority.
14	Page no. 11 Clause no. 3.3	The payment will become due on approval of the stage reports and on raising of bills/ invoice by the bidder after the approval of the stage report. The processing	The consultants would like to suggest that the processing time may consider 30 days for final payment and 15 days for other payments. Kindly consider.	As per RFP

		time of the payment will be 60 days for final payment and 30 days for all other payments.		
15	Page no. 11 Clause no. 6 (iv)	All reports should be submitted in hard and soft copies. Reports should be in Microsoft word format, maps and drawings should be in the compatible format of GIS facilities available with the Client.	But in deliverables, it is mentioned only soft copies are asked to submit kindly clarify and we advise if hard copies are to be submitted please reduce the number of hard copies of reports and maps as it is not possible to submit the maps @ and scale of 1:4000	As already clarified above
16	Page no. 18 Clause no. 9.3 (2.a)	Risks identified and mitigation strategy-2.5 marks	Please elaborate	The bidder shall mention the risks identified, if any in the Project out of the past work experience of similar engagements and shall propose mitigation strategy for the same.
17	Page no. 18 Clause no. 9.3 (2.a)	Lessons learnt from similar engagements and extrapolation to this project- 2.5 marks	Please elaborate	The bidder shall mention the lessons learnt from similar engagements in the past and shall suggest any alternatives to complete this project more efficiently.

On inquiry and request for further extension of time, it has been decided that the last date for the submission of bids is extended to 31.08.2018, time upto 5.00 PM.