

1. Introduction

With rapid economic development and exposure to global practices, urban citizens today in Punjab expect world class service delivery from government entities. Urban Local Bodies (ULBs) in Punjab are at the forefront of delivering services to citizens. In keeping with emerging realities for service delivery from ULBs, Punjab has adopted the twin strategies of bolstering its urban infrastructure even as it attempts to strengthen its service delivery. Department of Local Government, Punjab intends to implement an Online Building Plan Management System for the entire state. Punjab Local Government Department, invites bidders to submit proposals in response to this Expression of Interest (EOI).

Bidder agencies are advised to study this EoI document carefully before submitting their proposals in response to the EoI Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications. This EoI document is not transferable.

2. Important Dates/ Information

S.No.	Information	Details
1.	Name of the Assignment	“EOI for Appointment of Agencies for implementing online Building Plan Management System (BPMS) for Punjab”
2.	About the Assignment	To carry out Proof of Concept (POC) for implementing BPMS and roll out the solution across the state for
3.	Name of the Tender Inviting Authority	Department of Local Government, Punjab
4.	Cost of this EOI Document (through e-Payment Gateway)	Rs. 15,000/- (Rupees Fifteen thousand only).
5.	Date of Publishing of Notice Inviting Tenders (NIT) and release of EOI	14 th Jun 2017 EOI can be downloaded from the e-tendering portal free of cost.
6.	Last Date and Time for submission of Queries	19 th Jun 2017, 2017 By 5 PM Bidders will have to pay the cost of this EOI online through the portal before submission of queries through email at tpw.lg.pb@gmail.com. The queries are be sent to LOCAL GOVERNMENT DEPARTMENT (PUNJAB) through email in .xls or .xlsx format carrying details like S. No., referred clause, query/suggestion. Queries not sent in the required format shall not be entertained.
7.	Date and Time for Pre-Bid Meeting	21 st Jun 2017, 2017 at 2 PM Room 107, LOCAL GOVERNMENT DEPARTMENT (PUNJAB), Punjab Municipal Bhawan, 1 st Floor, Plot No. 3, Dakshin Marg, Sector 35-A, Chandigarh-160022
8.	Last Date and Time for Submission of Proposals	6 th Jul 2017, 2017 By 3 PM

S.No.	Information	Details
9.	Place, Date and Time for opening the Bids and Pre-Qualification	6 th Jul 2017, 2017 at 4:30 PM LOCAL GOVERNMENT DEPARTMENT (PUNJAB), Punjab Municipal Bhawan, Ground Floor, Plot No. 3, Dakshin Marg, Sector 35-A, Chandigarh-160022
10.	Validity Period for Bid Security	180 days (One Hundred & Eighty days) from the last date of submission of the bid.
11.	Validity Period for Proposal	180 days (One Hundred & Eighty days) from the last date of submission of the bid.
12.	Presentation of the Technical Proposal	To be notified later
13.	Results of Technical Evaluation and approval for carrying out the POC	To be notified later
14.	Method of Selection	Two stage evaluation
15.	Consortium & Sub-Contracting,	Not allowed
16.	e-Procurement Help Desk details	<p>a. Portal: http://etender.punjabgovt.gov.in, http://Local Government Department (Punjab).punjab.gov.in/</p> <p>b. Office Address: LOCAL GOVERNMENT DEPARTMENT (PUNJAB), Punjab Municipal Bhawan, Plot No. 3, Dakshin Marg, Sector 35-A, Chandigarh-160022</p> <p>c. Visiting Hours: 8 AM to 6 PM (Monday to Friday except Public Holidays)</p> <p>d. Contact Details: Tel : 0172-2619229 Mobile : 9872788805 E-mail : tpw.lg.pb@gmail.com</p>

3. Pre-Qualification Criteria

#	Pre-Qualification Criteria	Proof Document Required
1	The Bidder must be a company in India Registered under The Company's Act 1956 or a company registered abroad or LLP firms.	Certificate of Incorporation / Registration Certificate
2	Bidder should have an average annual turnover of Rs. 15 cores in each of the last three (3) financial years i.e. FY 2015-16, FY 2014-15, and 2013-14.	Copy of the Audited Profit & Loss Statement, Balance sheet and/or Copy of the letter/certificate from a Chartered Accountant regarding turnover.
3	Bidder should have positive net worth as on 31st March 2016	Copy of the Audited Profit & Loss Statement, Balance sheet and/or Copy of the letter/certificate from a Chartered Accountant regarding net worth.
4	Bidder should have minimum ISO 9001-2008 certification	Copy of certificate
5	Bidder should have successfully implemented the similar software in at-least one ULB/ Development Authority/ Govt. Department in India during last 5 years.	Work order along with completion certificate duly signed by concerned department/ organization
6	The proposed product (for BPMS) should have been running successfully in at least 1 ULB/Development Authority/ Govt. Department in the last 2 years	Work order along with completion certificate duly signed by concerned department/ organization
7	The firm should not have been blacklisted for the last 3 financial years by Local Government Department or Central Government or any State Government organization in India at the time of submission of the Bid	Declaration letter by bidder as per format given in the EOI document

Table 1: Pre-Qualification Criteria

4. Evaluation Process

The bidder must possess the technical know-how and the financial wherewithal that would be required to successfully provide the services sought by Local Government Department.

The bidder's bid must be complete in all respect, conform to all the requirements, terms and conditions and specifications as stipulated in the EoI document. The evaluation process of the EoI proposed to be adopted by Local Government Department is indicated under this clause. The purpose of this clause is only to provide the bidder an idea of the evaluation process that Local Government Department may adopt. However, Local Government Department reserves the right to modify the evaluation process at any time during the EoI Evaluation process, without assigning any reason, whatsoever, and without any requirement of intimating the bidder of any such change.

Local Government Department shall appoint an EOI Evaluation Committee (EEC) to scrutinize and evaluate bids received. The TEC will examine the bids to determine whether they are complete, response and whether the bid format confirms to the EoI requirements. Local Government Department may waive any informality or non-conformity in a Bid which does not constitute a material deviation according to Local Government Department.

There should be no mention of bid prices in any part of the bid.

4.1 Evaluation of Bids

The Technical Evaluation would be done for only those bidders, who comply with the pre-qualification criteria mentioned in Section 2. The EoI Evaluation Committee may invite only such qualified bidders to make a presentation as part of the technical evaluation.

The EEC may require verbal/written clarifications from the bidders to clarify ambiguities and uncertainties arising out of the evaluation of the bid documents. In order to qualify technically, a Bidder must secure a minimum of 70% of total marks. Only those bids which have a minimum score of 70% of total marks will be considered qualified. However, the Commissioner reserves the right to lower the minimum required marks if none of the bidders achieves 70% of the total marks.

Technical Evaluation of the bids would be carried out on following parameters as given below:

- Bidder and Product's Competence (A) – 45%
- Functional Compliance of the proposed product (B) – 30%
- Approach & Methodology (C) – 5%
- Technical Presentation and demonstration (D) – 20%

2.2.1 Bidder and Product's Competence (A)

Evaluation Criteria	Max. Marks	Criteria	Sub-Criteria	Marks
Bidder's capability				
Financial Capability of the Bidder	30	Average turnover of the bidder in the last three (3) financial years i.e. FY 2015-16, FY 2014-15, and 2013-14.	>15 Cr and <=20 Cr	20
			>20 Cr and <=30 Cr	25
			>30 Cr	30
Capability of the Bidder to execute similar projects	30	Experience of the bidder in implementing installation of similar projects in the last 5 years Similar project would be implementation of the Online Building Management System in a ULB/ Development Authority/ Govt. Department in India	1 project	20
			5 marks for each additional project	
Product's capability				
Product presence in the field	30	Number of installations of the product proposed	2 installations 5 marks for each additional installation	20
State-wide deployment of proposed product with at least 10 ULBs	10	Number of installations	1 state	10

Table 2: Bidder and Solution's Competence

2.2.2 Functional Compliance of the proposed product (B)

Evaluation Criteria	Max. Marks	Sub-Criteria	Marks
Functional Compliance of the proposed product to the requirements of the Department	100	Compliance <= 50%	0
		Compliance >50% and <=75%	50
		Compliance >75% and <=95%	75
		Compliance >95%	100

Table 3: Functional Compliance

2.2.3 Approach & Methodology (C)

Evaluation Criteria	Max. Marks	Sub-Criteria	Marks
Strategy & Approach & methodology to manage the work	100	<ul style="list-style-type: none"> Detailed project plan to carry out work within the timelines Identification of risks and mitigation strategy 	80
		<ul style="list-style-type: none"> Learnings from past work that would be extrapolated to the engagement 	20

Table 4: Approach & Methodology

2.2.4 Presentation and Demonstration (D)

Evaluation Criteria	Max. Marks	Sub-Criteria	Marks
Presentation and demonstration	100	<ul style="list-style-type: none"> Compliance to the EOI requirements Past experience of the firm and the resources Learnings from past work that would be extrapolated to the engagement 	100

Table 5: Presentation and Demonstration

Evaluation shall be done based on the information provided in the technical proposal (& subsequent clarification, if any) **and Clarifications / Answers given to the EEC during the Presentation by the bidders.**

4.2 Selection Criteria for the next level

Local Government Department will consider the bidders, who have technically qualified, for carrying out a Proof of Concept (POC) in smart cities under the AMRUT scheme. Bidders would get the priority to choose the city for carrying out the POC based on their descending order of their technical score.

The system configuration can be carried out at Local Government Department premises in Chandigarh. Bidders may, however, have to travel to the cities allocated to them to get the respective data (maps, workflows etc.) needed for the system.

The POCs by the selected bidders would be evaluated on parameters as defined in **Annexure 1** and the bidders who qualify in this would be considered for limited EOI. But, Local Government Department reserves the right to issue an open EOI, not restricting only EoI short-listed bidders to participate in the same.

4.3 Local Government Department s' rights to Accept/Reject any or all Proposals

Local Government Department reserves the right to accept or reject any proposal, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation

to inform the affected bidder or bidders of the grounds for Local Government Department s' action.

4.4 Notifications of consideration for next level

Prior to the expiration of the period of proposal validity, the bidder will be notified in writing or by fax or email that it has been considered for the next round.

4.5 Failure to agree with the Terms & Conditions of the EOI

Failure of the bidder to agree with the Terms & Conditions of the EOI shall constitute sufficient grounds for the annulment of selection.

5. Scope of Work

Department of Local Government of Punjab desires that the online Building Plan Management System that is to be developed, should cater to all the Urban Local Bodies of Punjab. The proposed Building Plan Management System shall automate the end-to-end process from empanelment of architect, Online Documents Submission, Online Fee Payment, Architect Registration, Building Plan Approval, and Plinth Level Approval to Completion / Occupation Certificate across all ULBs in Punjab.

Computerised risk based inspection process automation is required for ease of business process for citizen as well as departmental inspector. Selected service provider will develop an online portal for empanelment and day to day operation of third party and in-house inspector. Selected bidder will also develop an online rating system of third party empanel agency and establish a system for fixation of professional liability for the same

Department is seeking a qualified vendor to accomplish the following work:

- Study the existing business processes for building plan scrutiny and approval. Study the development rules and guidelines laid by the municipal authority / Department. Develop and deliver the Software Requirement Specifications at the end of the study.
- Configure/ customize the product to meet the Department's requirements.
- Implementation of Online Building Plan scrutiny and Approval System for Department with the following major capabilities:
 - i. Single window mechanism for all approval process related to building plans
 - ii. Web based, centralized, and secured system for Department staff and external users (Applicants / Architects/ Builders).
 - iii. Automatic scrutiny of CAD based drawing and generation of scrutiny reports.
 - iv. Online submission of drawings and supporting documents. Accepts online payments and send acknowledgment.
 - v. Assist the applicants with necessary instructions for filing the application without any difficulty.
 - vi. Verify the completeness of submission.
 - vii. Present the submitted applications in a work queue for respective Department staff for review.
 - viii. Enable notifying the applicant through Email/ SMS in case submission is incomplete or additional information is required or any reminders etc. Thus the system should have the facility to send SMS to wherever required e.g.

site visit information, proposal status, payment reminders and any other updates.

- ix. Provide workplace for all registered users and authorized Department staff. The applicants can view the applications submitted by them previously, application status, payment, message received from Department or sent to Department, change in building byelaws, development rules etc. in recent time (if any), etc.
- x. The Department staff (plan approval staff) will see the list of application received; awaiting information from the applicant, application history, status, notification sent and received, comments of other users in the workflow, reporting console and any other features.
- xi. Powerful workflow engine that drives the approval process based on various conditions. Takes the application data and documents step-by-step in the approval workflow.
- xii. Enable uploading document with appropriate metadata and associating to an application.
- xiii. Enable searching of documents through associated metadata. Store the documents in system files store.
- xiv. Designed on Open Standards for interoperability and simple integration to existing systems.
- xv. The system should facilitate Change of Land Usage (CLU) functionality and also be able to calculate the Property Tax for the properties that have been scrutinized.

The proposed system is expected to require minimal customizations to install and integrate with other systems if required. Customizations should not include any alterations of the product code, any modifications that are not supported by the Bidder or the service agreement, or any changes that will require re-implementation after upgrades, patches, or service pack releases. Minor customizations can include modifications in workflow, message template, report template and metadata that are associated to a document type.

5.1.1 Building Plan Management System

5.1.1.1 Functional Requirements:

Online Building Approval System	
1	The proposed solution shall enable the architect / engineer / owner to register itself and prepare the drawing (site plan) on the proposed application. Documents should be uploaded online and submitted for the scrutiny. The file movement should be well defined. Every application submitted for approval to the department should have a Unique ID which should be generated automatically through the system.
2	Online filing of applications and supporting documents.
3	Should perform automated building scrutiny on CAD drawings and also implement building plan approval process as an integrated system.

4	Should auto-detect of structures in the drawing based on usage (e.g. Residential, Commercial or Residential- Commercial Mixed); and also auto detect high-rise and low-rise buildings.
5	Auto generation of FAR, area statement and schedule of opening by reading preformatted CAD drawings.
6	Auto-generation of plot area & plot area calculation for cross verification with system entered value by triangulation
7	Should enable auto hatching of particular objects as per development control rules.
8	Should enable auto detection of side margins and verification of coverage area.
9	Should enable auto-generation of failed entity report and marking the same on the drawing.
10	Plotting of drawing submitted by Architect and processed through software in non-editable format
11	Should enable verifications according to project type- building permission or sub-division amalgamation.
12	Auto-Triangulation: Should generate Plot area Diagram by Triangulation Method & Plot Area calculation itself for cross verification.
13	Auto-Dimensioning with Block Diagram: Should generate Block diagram for each Floor and provide dimensions with Area Calculation.
14	Auto-Generation of FSI & Built-up area Table: Should automatically insert FSI & Built-up Area Tables with per floor detail for each Building. Same way inserts FSI & Built-up Area Table for whole Project.
15	Auto-Generation Plot area Table: Should automatically detect the type of layout proposal - amalgamation or subdivision and creates standard area table as per the case.
16	Auto-Generation of Area-Statement: Should automatically insert Area Statement with all Proposed & Permissible Value in traditional Format.
17	Auto-Generation of Schedule of Opening & Parking Table: Should automatically insert Schedule of Opening for each Building. Same way inserts Proposed Parking for whole Project.
18	Auto-Hatching to Particular Object: Should provide hatching to Particular Objects as described in D.C. Rule book. e.g. Green colored Hatch in Main Road, Yellow colored Hatch in Open Space, etc.
19	Auto-Linking: Should auto link objects like each Building with corresponding Proposed Work (Max. coverage Area) drawn in Layout Plan, each Floor Plans with its section, Tank with its Section, Ramp with its Section, Stair, Chowk etc.
20	Section reading & Association: Should able to read section, associates each floor plan with floor section & gives Ht. of Bldg. & each floor by auto dimensioning.
21	Margin Generation: Should generate required Margin from Main Road, Plot Boundary, and Open Space etc. itself. Even It shows Proposed Failed Margin with Auto Dimensioning.
22	Verification with Actual Coverage Area: Should verify Built up Area (Max. Coverage area) Proposed by auto punching of each Floor plan automatically.
23	Checking Double Ht. & Verification of Chowk: Should be able to checks Double Ht. of each Terrace. It verifies each Chowk for its clear Ht. by auto punching of each floor Plan automatically.
24	Generation of Scrutiny Reports: It should generate the various scrutiny reports dynamically based on the DC Rules described by the respective Authority. Generated report shows the Failed/Passed Items with their rules in a very user friendly Viewable/Printable format. Reports can also be generated in local regional language. Customization of Reports can be made using user defined templates. Software reads the building entities from drawings, geometrically map each & every entity by corresponding with complex & interlinked rules. After scanning and saving the drawing, scrutiny reports are generated where all failed and passed rules are displayed with required/permissible values with proposed values so that architect can easily correct them.
25	Should enable assessment of floor space index violation.
26	The system must provide for proper user authentication and access control mechanisms so as to ensure that only authorized users can access relevant information.
27	The system must provide for all submissions to be acknowledged and site visit dates and further approval schedule is to be provided to the architects/ client instantly.

28	The system should automatically generate an SMS which is sent to the Architect and concerned Field staff if there are any cancellations of site visit, the system should intimate the key relevant people so as to avoid unnecessary wastage of time. Reasons for such cancellation should also be recorded in the system.
29	The system should generate MIS to be sent to higher authorities for approval and to make the approval status available online.
30	The client/ Architect should be able to review the status of approval online.
31	The acknowledgment letters, Building Commencement Certificate, deviation or the rejection letters etc. should be system generated.
32	System should generate automatically the fee memo/ demand notes based on the submitted Building plan. System should have necessary interfaces for Fee collection and receipt generation.
33	System should include process flow of Plinth and completion certificate approval system. This will include generation of approval / rejection letter, fee memo calculations.
34	The system should facilitate Change of Land Usage (CLU) functionality.
35	The system should be able to calculate the Property Tax for the properties that have been scrutinized.
Document Management	
1	Should enable submitting documents along with application.
2	Should enable associating metadata with documents.
3	Should enable storing documents in folder.
4	Should enable searching documents.
Approval workflow	
1	System should have inbuilt configurable workflow for automated routing of application data and documents in the approval process.
2	Workflow should enable approval steps such as review, approval, issuance of commencement certificate, etc.
3	Workflow should enable holding an application in its work queue seeking additional information from the applicant.
4	Workflow should provide the application status such as – under review, pending approval, approved, etc.
5	Workflow should displace all applications received in its work queue.
6	Workflow should enable associating notifications to its steps.
Monitoring, notifications and escalations	
1	The notification events should be connected to workflow steps, user action, and timeline. The notification engine will trigger automatic notifications to predefined users based on various events such as pending tasks - un-reviewed/ un-approved applications, approved, rejected, seeking additional information, incomplete application filing.
2	System will use different notifications for different events.
3	System should enable automatic and also manually initiated notifications.
4	Delivery of notification should be made through existing email system or using a SMS gateway or both.
5	Notification for escalation (mostly for the delay in completing a task) should be available.
6	Notification for reminders should be available.
7	System should maintain the list of User ID/ Email ID/ Mobile devise ID for sending notifications.
8	System should maintain the history of notification sent.
9	System should enable status of application through status check and reporting.
10	Every task performed by a user should be logged in the system.
Search	

1	System should enable search on multiple criteria such as application number, name of applicant, date of submission, application status, application type, previous applications, zone, etc.
2	System should enable searching documents on number of metadata such as document type, application number, applicant name, date of submission, etc.
Reporting	
1	System should provide various reports to Department. External user should be able to view the application status using an application tracking number. Some other standard reports will include: The successful bidder shall be responsible for designing a detailed MIS showing status of all applications submitted. The MIS dashboard should be designed for following levels: a) ULB Level b) Cluster level c) District Level d) Division Level e) State Level
2	MIS dashboard shall display status of all files such as Application received, Approved, Rejected, In-process, Pending etc.

5.2 Proposed Timelines

The SI shall be required to carry out the POC at allocated locations within 10 weeks. The POC carried out would be evaluated based on the parameters as described in **Annexure 1**. The selected bidders (on the basis of the POC evaluation) would be selected for next round of limited EOI.

6. ANNEXURE

6.1 Annexure 1: Evaluation parameters for POC

The POC prepared by the bidder will be evaluated on ease of use and the accuracy of the mapping of development rules with the drawing in the system. The parameters for evaluation are:

- Product Features
- Product's Stability Analysis

Evaluation Parameter		Max Score
Product Features		70
1	Citizen, Architect online registration	5
2	Online Application Submission	5
3	Re-submission of the Application Form in English and Punjabi	5
4	Automated Drawing Scrutiny	10
4.1	Mapping of the DCR rule of assigned corporation (residential/ commercial/ industrial)	2
4.2	Scrutiny report of submitted map based on DCR rule	2
4.3	Ability to show failed items on CAD drawings	2
4.4	Generate reports as required (<i>list of reports to be developed to be finalized</i>)	2
4.5	Generate area statement	1
4.6	Generate non editable PDF files of the MAP	1
5	Document Management System	5
5.1	Mandatory and conditional mandatory documents	2
5.2	Electronic submission of documents	1
5.3	Maintaining version control	1
5.4	Provide remarks and review remarks against the document	1
6	Site Inspections using Mobile app (Android + iOS support)	5
6.1	Dynamic check-list preparation	2
6.2	Upload photographs	1
6.3	Map the photographs with geo coordinates / google maps	2
7	Automated workflows	5
7.1	Routing of the application based on workflow defined in respective ULB	2
7.2	Monitoring of applications	1
7.3	Define escalation matrix in case of delay in carrying out defined tasks	2
8	Demand note/ Challan creation	5
8.1	Generate Demand notes automatically based on parameters of the Corporation (pre-defined rules) and proposed in drawings	2
8.2	Integration with payment gateway	3
9	Approval/ Shortfall/ rejection letters (local language) with digital signature	5
10	Facility to have digital signing letters and drawing file	5
11	Notification at any stage (pre-defined) vis SMS/ email	2.5
12	Dashboard and MIS report	5

13	Application status checking on portal directly (for citizen)	2.5
14	Implementation of DIPP process	5
Product's Stability Analysis		30
15	Maximum number of concurrent users of the system	10
16	Number of high rise cases (>18 m height) approved by automation	10
17	Number of group housing cases scrutinized	10

Local Government Department reserves the right to modify the evaluation methodology and parameters for the POC.

6.2 Annexure 2: Pre-Qualification Cover Letter

Date: DD/MM/YYYY

To

The Director,

Department of Local Government, Government of Punjab ,

Plot # 3, Punjab Municipal Bhawan, Dakshin Marg,

Sector-35A, Chandigarh – 160022

Sub : Selection of agency for ***“Implementing online Building Plan Management System (BPMS) for Punjab”***

Ref : EoINo: ... dated <....>

Dear Sir,

Having examined the EoI, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide the professional services as required and outlined in the EoI for the Appointment agency for ***“Implementing online Building Plan Management System (BPMS) for Punjab”***.

We attach hereto our responses to pre-qualification requirements and technical proposals as required by the EoI. We confirm that the information contained in these responses or any part thereof, including the exhibits, and other documents and instruments delivered or to be delivered to PMC, is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the department in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the selection process, we are liable to be dismissed from the selection process.

We agree for unconditional acceptance of all the terms and conditions set out in the EoI document and also agree to abide by this EoI response.

We agree that you are not bound to accept any EoI response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ services specified in the EoI response.

It is hereby confirmed that I/We are entitled to act on behalf of our company/ corporation/ firm/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Signature of Authorized Signatory (with official seal)

Name :

Designation :

Address :

Telephone & Fax :

E-mail address :

6.3 Annexure 3: Check-list for the documents to be included in the Pre-Qualification Envelope

#	Documents to be submitted	Submitted (Y / N)	Documentary Proof (Page No.)
1.	Bid Covering Letter		
2.	Hard copy and Scanned copy of EoI Fee of Rs. 5,000/- (Scanned copy to be emailed to the bid submission email id)		
3.	Particulars of the Bidders (in the formats given subsequently)		
4.	Copy of Certificate of Incorporation		
5.	Copy of Audited Balance Sheet for last 3 financial years		
6.	Copy of the audited Profit & Loss Statements for last 3 financial years		
7.	Certificate from the Chartered Accountant towards net worth of the company as on 31/03/2016		
8.	Certificate from the Auditor towards Revenue of the firm work from last 3 financial years		
9.	Details & proof of the similar projects executed		
10.	Declaration letter that the firm is not blacklisted by Central Government or any State Government organization / department in India at the time of submission of the Bid, in the format given in the EoI		

6.4 Annexure 4: Format to share Bidder's Particulars

Sr. No	Description	Details (to be filled by the responder to the EOI)
1.	Name of the company	
2.	Official address	
3.	Phone No. and Fax No.	
4.	Corporate Headquarters Address	
5.	Phone No. and Fax No.	
6.	Web Site Address	
7.	Details of Company's Registration (Please enclose copy of the company registration document)	
8.	Name of Registration Authority	
9.	Registration Number and Year of Registration	
10.	CST/LST/VAT registration No.	
11.	Service Tax Registration No.	
12.	Permanent Account Number (PAN)	
13.	Company's Revenue for last 3 years (Year wise)	
14.	Company's Profitability for the last 3 years (Year wise)	

Please submit the relevant proofs for all the details mentioned above along with your Bid response.

Contact Details of officials for future correspondence regarding the bid process:

Details	Authorised Signatory	Secondary Contact
Name		
Title		
Company Address		
Phone		
Mobile		
Fax		
E-mail		

6.5 Format to share Bidder details

Name of the Bidder		
Parameter	Sub - Parameter	
Financial Capability	Overall turnover for FY 2013-14, FY 2014-15, FY 2015-16 (in INR crores)	
# List of the similar Projects considered	1. 2. 3.	

please submit CA Certification for Turnover and Net Worth. Also attach the Auditor Certified financial statements for the last three financial years; 2013-14, 2014-15 and 2015-16.

6.6 Format for Declaration by the bidder for not being Blacklisted / Debarred

(To be submitted on a 100 rupee stamp paper)

Date: DD/MM/YYYY

To

The Director,

Department of Local Government, Government of Punjab ,

Plot # 3, Punjab Municipal Bhawan, Dakshin Marg,

Sector-35A, Chandigarh – 160022

Sub : Declaration for not being debarred / black-listed by Central / any State Government department in India as on the date of submission of the bid

Dear Sir,

I/We, the undersigned, herewith declare that my/our company (<-- name of the firm -->) has not been debarred / black-listed by Central / any State Government department in India as on the date of submission of the bid.

Thanking you,

Yours faithfully,

Signature of Authorized Signatory (with official seal)

Date :

Name :

Designation :

Address :

Telephone & Fax :

E-mail address :