

Srno	Page No, Clause No.	Content in RFP	Queries/Our Submission	Clarification
1	Page No. 7 Mandatory requirement of Key Professionals staff	Required Qualification & Skills	-Based on our experience, based on investigation findings expert witness / appearances may be required in front of tribunal. These are specialised services and an additional fee is charged on a per expert per appearance basis. Please confirm if the cost associated shall be considered part of reimbursable expenses.	The same may be mutually decided with the successful bidder after the award of contract.
2	Page no. 6 Sub – Clause 5.5	Subcontracts: Subcontracting of all works or part of work is not allowed by the appointed IRFAA.	The handwriting experts, signature experts and other similar experts are generally not employees of the firm and are hired as need based external resources. We believe that the subcontracting clause is implied towards subcontracting of works only and does not restrict us from availing services of need based external resources, please confirm.	When ever external experts are required mentioned other than in the RFP, the same can be hired on need basis.
3	Page No. 26 Clause 20	Specific experience of the IRFAA firm relevant to the assignment / job	Forensic assignments are generally governed by stringent confidentiality clauses. Thereby limiting the possibility of sharing client engagement letters/ agreements/ work orders. Please confirm, if we can share list of projects/contracts (redacted) with client name and fee as proof of our experience.	Bidders are required to provide list of Projects / Contracts done in last 3 years and supporting documents as proof of experience . This is required for evaluation purpose .
4	Page No. 46 and 46	Form Tech 7 and Form Tech 8	The scope of work mentions that work across 164 ULBs including water supply, water treatment plant (WTP), sewerage, sewage treatment plant (STP), buildings, housing and other urban infrastructure projects roads, street lights and solid waste management shall be covered. However, it is also mentioned in The Department can consider placing orders on more than one agency. 8 Nos key positions are mentioned in the RFP for deployment. We believe other experts and support staff shall be required for conducting these works. While the quantum of work has not been specified. Considering the above, we request to please provide clarity on the quantum of work which shall be allocated to one agency. Thereby enabling us to furnish the work schedule and staffing schedule. Also, although we shall best of our efforts to include most of the experts from all required/ expected domains. Please confirm if some expert is required whose rates are not mentioned in the financial proposal, but is required for the efficient discharge of duties, what shall be basis for his fee provisions.	The Key professional as mentioned in the RFP shall be required for carrying out Forensic , Financial and technical Audit and support staff as indicated in the RFP . The same shall be considered for evaluating the bids for allotment of work . As indicated in the RFP the department can consider placing orders to more than one agency in case the other agency is ready to execute the work at par with the rates of L1 bidder, However at a later stage if services of any specific expert is required which is not in the RFP , the financial proposal shall be agreed upon at that time .

5	Page No. 52 Form FIN – 3	Breakdown of Remuneration	<p>Page 53 Clause Actual deployment of number of key professionals and support staff will be decided mutually between client and the successful bidder after every quarter i.e. three months or for such period as may be mutually agreed upon based on the actual requirement of such staff.</p> <p>Please note, as per our firm policy, our team member works 5 days (40 hour) per week. Can we assume that rate quoted by us for man month would be for 22 days per month.</p>	In principle it is accepted , but in case of any urgent requirement the experts may have to work on weekends also.
6	Page No. 53 Form FIN - 4	Breakdown of Reimbursable Expenses	Please Clarify - In case, we shall deploy the resources from other cities e.g. Delhi/Gurgaon/Mumbai to home office (Chandigarh) in that the accommodation cost of these resources would be reimbursed on actuals or is it limited to any monthly amount.	As per RFP
7	Page No. 22 Data Sheet, S. No. 4, Ref of ITC 14.4	Date & time and address for submission of proposal/ bid – 12/06/2017	We request you to kindly extend the submission date by at least 10 days.	Under Consideration
8	Other queries		Please clarify - Whether commercials will be finalized for 01 year or for the entire tenure of the contract.	The bidder shall quote considering 3 years
9	Page 23 clause 6, The Employer will provide the following inputs and facilities		<p>As per clause 6, on page number 23. It is mentioned that Working Space shall be provided, if Available. The IRFAA shall open office at Chandigarh or any central place of Punjab as decided by the client.</p> <p>Kindly confirm, if the working space shall be provided as this shall have a bearing on the financial assumptions.</p>	<p>shall be provided , however the bidder is required to quote for office accomodation at any place in punjab .</p> <p>The same shall be considered for under financial evaluation while awarding the work</p>