
To

1. All the Deputy Directors(Regional)
2. All the Commissioners, Municipal Corporations
3. All the Chief Engineers, Improvement Trusts/Local Government Deptt.
4. All the Executive Officers of Municipal Committees/Councils/Nagar Panchayats

Memo.No.PUDM:2013:
June 19, 2013

Sub: Vetting of estimates and execution of road work.

1. A large number of estimates from Municipal Corporations, Municipal Committees/Councils/Nagar Panchayats, are being submitted to this office for vetting and approval. All works pertaining to roads, streets and footpaths are accompanied by rough sketches without giving exact location, street number in the location plan. As a result, there is a probability of losing track of works done in the areas over the previous years. This measure will ensure that developmental works are not allotted in the same area before the serviceable life of an existing civil work. At times, it may be misconstrued or utilized for sanctioning work where there is no requirement.

2. In view of the above, all Commissioners/Chief Engineers/Executive Officers will ensure that in future all estimates are accompanied by master plan/road and street layout chart authenticated by GIS/Survey of India/ULB survey. In case no details are available, Google maps showing the exact location and condition of road with history of details of previously executed works should be enclosed or mentioned. All estimates not accompanied by lay out plan will be returned without processing.

3. It has also come to the notice that inspite of existing instructions that no road construction work (bituminous/cement concrete) will be done during winter season or particularly when temperature fall below 10°C. A number of advisory and policy letters are issued every year. Further, a case in the Municipal Corporation of Moga has come to light where road contract of Rs.9.97 lakhs has been executed during winter and the road has been found defective/substandard and the contractor's payment is held up. Please ensure that the above guidelines on construction of the bituminous/cement concrete roads are followed in letter and spirit by all ULBs and their Engineering Wing.

4. The Chief Engineer (Civil) will ensure that such anomalies do not in occur in future leading to sub-standard work is done. An inquiry should be ordered to pinpoint the responsibility and remedial actions initiated, in case of all such lapses in future.

Technical Adviser

Endst.No.PUDM:2013:

June 19, 2013

A copy of the above is forwarded to the following for information:

- (a) The Special Principal Secretary to Chief Minister, Punjab, Chandigarh
- (b) The Secretary (A) Local Govt. Punjab, Chandigarh
- (c) The Secretary (B) Local Government, Punjab, Chandigarh
- (d) The Director, Local Government, Punjab, Chandigarh

Technical Adviser